

# Take a break from your loan payment with Skip-A-Payment!

## *Need a little extra cash?*

Skip a payment on your cPort loan! And, if you have more than one loan, you can skip a payment on each! It's our way of thanking you for your loyalty and membership at cPort.

## *It's Easy to Apply!*

Simply complete the application on the back and mail it to us or bring it in to one of our branches. We'll do the rest!

Mail to:  
PO Box 777, Portland, ME 04104

## *Terms and Conditions*

1. A processing fee of \$25 per loan will be deducted from your account. If you do not have \$25 in your account, please include a check for \$25 with your Skip-A-Payment request.
2. Loans cannot be past due at the time of the request. Home Equity and Overdraft Lines of Credit are not eligible. Application and approval are required for all skipped payments. All applications are subject to cPort's final approval.
3. **Applications should be received at least four business days prior to loan due date.**
4. Interest will continue to accrue on unpaid balances through the skipped payment period.



# Skip-A-Payment Application

\_\_\_\_\_  
Name

\_\_\_\_\_  
Member Number

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Loan Number

\_\_\_\_\_  
Loan Payment Amount

Check Payment to Skip:    ☐ Nov    ☐ Dec    ☐ Jan

\_\_\_\_\_  
Loan Number

\_\_\_\_\_  
Loan Payment Amount

Check Payment to Skip:    ☐ Nov    ☐ Dec    ☐ Jan

How is your loan paid? (*Check one*)

☐ Cash/Check

☐ Payroll Deduction

☐ Account Transfer

☐ Online Banking

Please deduct the \$25 processing fee from my (*Check one*)

☐ Savings

☐ Checking

☐ Payment Enclosed

X

\_\_\_\_\_  
Signature

X

\_\_\_\_\_  
Joint Signature (*if applicable*)

*For Credit Union Use Only*

Process Date \_\_\_\_\_ Fee Paid ☐ Stop Automatic Payment ☐

Due Date \_\_\_\_\_ Advanced to \_\_\_\_\_ Processed By \_\_\_\_\_