



# Address Change

For your security, we are only able to process changes to your address if we receive the request in writing with the required signature, or if you send the request through "Messages" or "Profile Update" in eBanking. Please fill out your information below, sign, and return it to your local branch so that we may update your accounts.

Primary Member's Name \_\_\_\_\_ Member Number \_\_\_\_\_

Joint Owner(s) Name(s) \_\_\_\_\_ Change Effective Date \_\_\_\_\_

Does this change apply to the Joint Owner(s) as well?  Yes  No

Does this apply to other accounts? Please list: \_\_\_\_\_

New physical address:  Permanent  Temporary or Seasonal

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

New mailing address, if different from above:

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### Primary Member Information

Primary Phone: \_\_\_\_\_  
 home  cell

Secondary Phone: \_\_\_\_\_  
 home  cell

Email Address: \_\_\_\_\_

### Joint Member Information

Primary Phone: \_\_\_\_\_  
 home  cell

Secondary Phone: \_\_\_\_\_  
 home  cell

Email Address: \_\_\_\_\_

Primary Member Signature \_\_\_\_\_

Date \_\_\_\_\_

#### cPort Use: Branch

Searched for and list all related accounts

How did we receive this form?

In Person

Through email/mail/fax

Scan to Unprocessed Forms

#### Operations

Changed address on all accounts

Updated debit card information

Requests by mail: Letter sent

Updated joint information

Red Flag and Warning added to account  
IRAs and HSAs (if applicable; Ascensus)

Episys ID # \_\_\_\_\_

Updated By: \_\_\_\_\_